

## Minutes of Committee meeting 5<sup>th</sup> October 2020 at 19:30 via Zoom

Present: A Lewis, D Capon, G Packer, H Pitch, R Williams, E Sortwell, J Moger. Apologies received from D Welham, J McCulloch, T Slater

- **1.0** Approval of minutes of 7<sup>th</sup> Sept. The minutes were approved
- **2.0** Matters arising there were no outstanding matters arising
- **3.0 Continuation of Introductory Course** It was agreed to follow the procedure in the document received from Annabel. David Capon will contact those who have indicated they wish to continue the course (24 people). He will give them an outline of our intended course of action and send the PowerPoint presentations for the course.
- **4.0** Arrangements for AGM Rob Williams was in ongoing discussion with Ken Basterfield about the topic for his talk. All paperwork for the AGM is in hand, Tony's financial report to follow. It was agreed inform that Eric was willing to take over as Avon rep, but other nominations were invited; that there was a vacancy for an Education Officer, and if anyone was interested in potentially joining the committee to contact David or Annabel. David will send out information to members in the near future.
- **5.0 Any other business** RW Purchase of Zoom licence for branch, after some discussion it was agreed that a 100-participant licence, with an annual cost of £120 would probably be the most appropriate. Annabel will contact Lynne Ingram at Somerset to see what they have. David to manage the purchase and administration of the licence.
- 13.0 Date of next meeting: AGM Saturday 14<sup>th</sup> Nov at 2.00pm via Zoom