

## **Committee Meeting Minutes**

***Committee meeting June 25th 2013 @19:30***

***@ Richard Ellis's 4 Sawyers close, BS48 1LY, Wraxhall***

Apologies for absence - P.Car (Peter), J.Mc (Janet), R.F (Rob), A.B (Amanda).

Present - H.F (Helen), J.B (Jon), S.R (Steve), P.C ( Phil), T.S (Tom), D.C (David), R.E (Richard), W.W (Wendy).

### **BBQ Plans - 06/07/2013**

Food - Rolls, Salad = action T.S. All other food and drink = members to supply their own.

Parking - Recommended car sharing. Large drive available. No on road parking.

Times - 2pm start.

BBQ's - x1 BBQ available (should be adequate).

Charcoal / lighter fuel = action T.S.

Drink - = members to supply their own.

Plates - Plenty available at the location plus disposable plates.

Chairs - benches and single chairs available at the location + = members to bring their own.

Emails - one sent out already with the details of the event and directions. Additional one to be sent out a week ahead = action H.F. (done).

Website - details to go on the website about the BBQ and how to contact the host. = action S.R.

### **Grand Opening Plans - 13/07/2013**

Food & Drink - Cake = action P.C. & H.F.

Nuts, crisps, wine and cider = action W.W.

Drinks - one glass each and a donation to the branch for the second.

Cider - serving = action S.R.

Tea and coffee supplies = action J.B.

Media / press - - Mendip Times, Chew Valley Times and North Somerset Times = action W.W.

M.P. - John Penrose = action W.W.

(14:25 T.S. to thank Richard Simon (Solarsense), then to introduce M.P. John Penrose. Then to unveil the sign.

Parking - a/w confirmation of extra parking at the end of the road = action W.W.

Parking attendant (Yellow high visibility jacket) = action S.R.

Invites - out already to members with an RSVP 1<sup>st</sup> July 2013.

Tables - need extra to display food / drink = action W.W.

Signs to direct people to the site = action S.R.

Photo display - progress / development of the apiary = action D.C.

Banner - BCD to be used.

Skep making display / session (Member Paul Fitzsimons).

Signing in book / visitors book = action W.W.

Sign unveiling - BCD branch blue sheet.

Gazibo x3 (incl. one from R.E.)

Bunting = action R.E.

Toilet - supplied by member "Hans" + Burco (- tea making).

Bee ballons = action W.W.

Invite other branches from ABKA - Secretary's, President's and Chair's - email ABKA secretary (Rosemary Taylor) = action H.F. (done).

Apiary sign erection = D.C. (done)

Photographer needed - member to do = I.D. (Ivor)+ D.W (David). (= action W.W. to request).

#### Wraxhall Countryside day 10<sup>th</sup> July 2013 09:15-14:15 (Rob Francis)

Plans - x4 lunch tickets - P.C, R.F, W.W, (member Paul Fitzsimons).

Talks and tours. Observation hive. Display boards, virtual hive. = action member P.F, + R.F.

I've seen the Queen stickers = action W.W.

## A.O.B

Activities programme - add the North Somerset show to the calendar.  
=action J.B.

? need a show organiser role, within the committee - to be discussed at a future committee meeting.

To no longer request food to be taken along to the monthly branch meetings (to supply tea and biscuits only). = action J.B.

To charge members for freshly caught swarms due to the cost involved in collecting them = £50.

Budget meeting - Treasurer (R.E.), Chair (W.W.), Apiary Manager (D.C), Programme Manager (J.B.). 15/08/2013.

Member Peter Carter has given notice on his role in the committee and membership due to his move to Ireland. A vote of thanks is given for his much welcomed contributions to the branch. =action W.W. + P.C.

*Date of next meeting: 20/08/2013 @ 19:30 @ Wendy Welham's house @ Churchill*

Meeting closed @: 21:50